

**Fundraising Policy**

**Fundraising Events – Sponsorship**

To support Fundraisers participating in Events with the intention of raising money for PCCF, the charity will provide:

* Sponsorship Forms, details of using JustGiving.com, collecting tins, Information leaflets
* At the discretion of the Fundraising Manager, PCCF promotional T shirts/vests where significant amounts are likely to be raised ie. To ensure cost of the item is covered
* Advertising event on PCCF website, Twitter and Facebook
* Where an Event Registration Fee is required (less than £40), the option to reimburse those adults who raise in excess of £100 and children £50. This will be refunded at the point where the donation is made to PCCF. Where the registration fee is in excess of £40, reimbursement of the fee will be considered by PCCF Officers.

**Just Giving**

Just Giving is an on line fundraising tool for fundraisers and charities to maximise sponsorship, collect donations and gift aid from HMRC.

2017/18: Payment fees are £15/month + vat, 5% fee on donations (plus card fees for credit card 1.3%; paypal 1.45%; Debit card 17p

Donations are sent regularly (weekly), and gift aid is invoiced separately, minus any just giving fees (5%) and card charges

**Gift Aid**

Donations eligible for Gift Aid will be collected from HMRC by PCCF Treasurer

**Approval Date: 27.03.18 (Committee Meeting Minute No 1429 )**

**Review Date: March 2021**