



Plymouth & Cornwall Cancer Fund

Supporting local people affected by cancer

Registered Charity Number 262587

TRUSTEE MEETING

6pm, Tuesday, 25th November 2025
Via Google Meet

AGENDA

1. Apologies for absence.
2. Confirmation of Minutes of the Trustee Meeting held on 29th July 2025 - Annex 1
3. Matters Arising from Minutes not listed below
4. Finance – Jane Bewes, Treasurer
 - a) End of year finance Report – Annex 2
 - b) Agreement of financial plan 25/26
 - c) Grant Commitments – Annex 3
5. New Grant Applications
 - a) Hardship
 - b) Non-Hardship
6. Conversion to CIO Update – Peter Harker
7. Charity Shop Updates
 - a) Hyde Park Road - Anne O'Connor
 - b) Yelverton – Sara Aspley
8. Fundraising Update – Sian Dennison
9. PCCF Policies
 - a) Draft Safeguarding Policy - Annex 5 - Angela Barwick
 - b) Draft Conflict of Interest Policy Robin Laney
 - c) Draft Strategic Business Plan - Annex 6 – Sara Aspley
 - d) Donor Policy – Annex 7- Jane Bewes
10. Any other Business
11. Date and of time of next meeting